



## Student Scholarship Application Packet

Jeffco Schools Foundation is a Colorado 501c3 nonprofit organization dedicated to ensuring Jeffco students thrive. The Foundation has offered a variety of scholarship programs to graduating Jeffco students since 1983. Learn more at [www.jeffcoschoolsfoundation.org](http://www.jeffcoschoolsfoundation.org).

Please contact Jeffco Schools Foundation, Mary Junta with questions at [mjunta@jeffco.k12.co.us](mailto:mjunta@jeffco.k12.co.us) or 303-982-2212.

### Application Process

- ✓ Application forms will be available at [www.jeffcoschoolsfoundation.org](http://www.jeffcoschoolsfoundation.org) and at all Jeffco Public Schools counseling offices after January 30.
- ✓ **Applications must be returned to Jeffco Schools Foundation, 581 Conference Place, PO Box 4001, Golden CO. 80402 by 5 p.m. on April 30th. They can also be emailed to [mjunta@jeffco.k12.co.us](mailto:mjunta@jeffco.k12.co.us).** Select applications (Rebel and Faughnan need to be returned to the high school guidance office, see application materials for instructions).
- ✓ A panel of community leaders from the County will meet to review applications and select finalists.
- ✓ Incomplete or late scholarship applications may be denied without review.
- ✓ Recipients and their high school counselors will be notified by letter no later than the end of May.

### Application Form

Complete the entire application form by preparing written responses to all sections and questions and be sure to include all required attachments.

- ✓ **Personal Statement** (pick **ONE** of the **three** questions to address in a 500 word statement)
- ✓ **Statement related to Academic, Leadership and Volunteer Activity (including Awards, Honors, and Accomplishments)**
- ✓ **Statement of Financial Need**
- ✓ **TWO Letters of Recommendation**
  
- ✓ **Attachments:**
  - **Official Transcript** (and any transcripts related to dual or concurrent enrollment)
  - **Statement related to Employment**
  - **Signed Application Certification**

**Deadline:** 5 p.m. on April 15th annually. Incomplete or late applications will be denied without review.

*Application continues on the following page*



## Student Scholarship Application

*Please type; hand-written applications may be denied without review*

<b>Name:</b>		<b>Phone:</b>	
<b>Complete mailing address:</b>			
<b>Email:</b>		<b>Jeffco Public Schools high school:</b>	
<b>Date of birth:</b>	<b>Are you able to prove US citizenship: Yes or No</b> (this does not affect ability to apply)	<b>Gender:</b>	
<b>Do you qualify for a Pell Grant? Yes or No or Not Sure</b>		<b>Current grade point average:</b> <b>Weighted:                      Unweighted:</b>	
<b>Anticipated post-secondary school:</b>			<b>Acceptance date:</b>
<b>Expected start date:</b>		<b>Anticipated major/program focus:</b> (it's acceptable to say "Undeclared")	

A variety of scholarships are available to students graduating from Jeffco Public Schools high school programs at neighborhood, option, charter and special program schools.

Each scholarship has different eligibility criteria including financial need, academic record and/or citizenship status.

Each application will be reviewed for all scholarships for which the student is eligible.

Please visit [www.jeffcoschoolsfoundation.org](http://www.jeffcoschoolsfoundation.org) for descriptions of each Jeffco Schools Foundation scholarships and eligibility criteria for each.

*Application continues on the following page*



**Please respond to each of the following requests for information as completely and succinctly as possible. Responses should be typed in order, using the following headers in 12-point font in black ink on white paper.**

## **A. PERSONAL STATEMENT**

Please include a personal statement not to exceed 500 words. The personal statement should address **one** of the following questions.

Please restate the question (or delete the **two** you are not answering); the question restatement will not count in the final word total.

- What has been your most challenging personal situation to date, and how did you overcome it?
- What goals and dreams do you intend to achieve in the future, why did you pick this?
- What is the most important skill you've learned, or life-lesson you've experienced, during school and why?

## **B. ACADEMIC, LEADERSHIP AND VOLUNTEER HISTORY**

1. Please list your school-sponsored extracurricular activities (e.g. Athletics, clubs and/or organizations, elective courses that require out-of-school-time participation); include leadership roles and descriptions of such roles (e.g. Captain of Soccer Team, Student Government position, Class Officer, Club Officer, etc.)
2. Please list your non-school volunteer and community service activities; include any specific accomplishments or recognitions
3. Please list and describe school awards or school-related accomplishments (e.g. All-Conference Athlete, Academic Student of the Month)

## **C. STATEMENT OF FINANCIAL NEED**

1. Describe any circumstances affecting your ability to pay for first-year post-secondary education that the selection committee should consider.
2. List first-year post-secondary expenses (tuition, room and board, books, and fees)
3. List existing resources to pay for them such as: grants, scholarships, work study, personal savings, parent support (including 529 plans).

## **D. LETTERS OF RECOMMENDATION**

Please include **two** letters of recommendation from school staff or members of the community not related to the applicant. Letters must be signed.

Please carefully select your recommenders and give them plenty of time to craft their letters.

Recommendation letters should give insight to and describe your personal characteristics and your likelihood for future academic and professional success (as opposed to listing of your activities).

**ADDITIONAL ATTACHMENTS:**

**1. TRANSCRIPT**

Applicants must include an official, sealed high school transcript. If you participate in concurrent or dual enrollment, such as Red Rocks Community College, please share documentation related to this work thus far. Please request this information in advance and submit with your application. Photocopies are not acceptable.

**2. EMPLOYMENT HISTORY**

Beginning with your present or most recent job, please describe your employment history.

Please specifically include the number of hours you work weekly (on average) or indicate if it is summer employment.

Please describe any special-work-related accomplishments (e.g. Employee of the Month)

If you do not currently have a job, or have never held a job, please include this section as “Not Applicable”.

**3. APPLICATION CERTIFICATION**

Please sign and date statement, below, and have an adult guardian sign and date. Return this page with your completed application packet.

*All information I have provided in this application is accurate, and may be subject to verification by the Jeffco Schools Foundation Community Scholarships selection committee.*

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**Student signature**

**Date**

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**Parent/Guardian signature**

**Date**

**(Please enter “Not Applicable” for Extenuating Circumstances)**

**Mail or deliver to:** Jeffco Schools Foundation, Attn: Student Scholarships, 581 Conference Place, PO Box 4001, Golden, CO. 80402.

***Applications must be received by Jeffco Schools Foundation by 5 p.m. on April 30th, 2020.***

***Handwritten, late or incomplete applications may be denied without review.***

***Please refer to subsequent pages for Scholarship Selection Committee information and Scholarship Review Rubric***



## **SCHOLARSHIP SELECTION COMMITTEE INFORMATION**

***The Jeffco Schools Foundation Scholarship Funds are administered by Jeffco Schools Foundation. The program must comply with a number of IRS regulations, particularly as it relates to conflict of interest.***

***Students who are related to, or have a financial relationship with, a fund donor or a selection committee member are not eligible to receive a scholarship. Committee members who know any of the candidates personally, or are in a position to potentially receive any kind of personal benefit if a certain candidate is selected, must recuse themselves from the scholarship review.***

- ***Selection committee members must sign a Conflict of Interest Agreement***
- ***The selection committee for scholarships is appointed by Jeffco Schools Foundation (and in collaboration/agreement with scholarship sponsors)***
- ***Because the scholarship programs are component funds of Jeffco Schools Foundation, JSF is required to do due diligence on all scholarships and must approve the selection committee's recommendations before a scholarship grant can be made.***
- ***A JSF staff member will be at selection committee meetings and committees cannot be comprised of majority donors to the scholarship fund.***
- ***The application submitted contains both personal and financial information that families provide; Selection committee members must sign a Confidentiality Agreement and all information is discarded to protect information.***

**SCHOLARSHIP REVIEW (SCORING RUBRIC USED BY SELECTION COMMITTEE – 100 Total Possible Points)**

**(A) PERSONAL STATEMENT - Maximum 50 Points**

- **Applicant provides statement that answers the question in a deep/profound way**
- **Applicant shares courageously and with vulnerability**
- **Applicant shows character and demonstrates that he/she has made a positive impact in school and/or larger community**
- **Applicant clearly shows how situation/experience has impacted him/her and what he/she took from it**
- **Applicant has unique circumstances/experiences that set him/her apart from an average student**
- **Statement is well-written and thoughtful**

**(B) ACADEMIC, LEADERSHIP AND VOLUNTEER HISTORY - Maximum 20 Points**

- **Applicant has been involved in more than one activity and/or organization**
- **Applicant has demonstrated leadership roles in said activities**
- **Applicant has received honors/awards or special accomplishments**
- **Applicant demonstrates depth and a level of commitment (passion for said activities and/or demonstration of compassion, empathy, and/or civic responsibility)**
- **Applicant connects activities to future goals and/or endeavors**

**(C) STATEMENT OF FINANCIAL NEED – Maximum 10 Points**

- **Applicant clearly states family and/or extenuating circumstances**
- **Applicant shares why/how receipt of a scholarship would impact him/her and his/her family**

**(D) LETTERS OF RECOMMENDATION – Maximum 20 Points**

- **Recommenders know applicant personally and well**
- **Recommenders attest to applicant's personality, ethics, character and maturity**
- **Recommenders give strong statements attesting to applicant's future success**